

Certificate in Medical Assistant*

Career Curriculum : MDA 2006
Minimum Hours: 35
Major Code: 1.2 510801
Effective Date: Fall 2022

FIRST YEAR ~~FALL~~ SUMMER SEMESTER

| Dept. No. | | Hrs. | Grade |
|-----------|----------------------------|------|-------|
| BUS 115 | Keyboarding | 1 | _____ |
| NAD 101 | Nursing Assistant Training | 7 | _____ |
| | | 8 | |

NOTES AND INFORMATION

* All MDA courses must be taken in the sequence stated in the curriculum. Students must maintain a "C" or higher in all courses in order to graduate from the program.

Drug screening, immunizations and criminal background checks are required for MDA 134.

FIRST YEAR ~~FALL~~ SEMESTER

| Dept. No. | | Hrs. | Grade |
|-----------|---|------|-------|
| MDA 101 | Introduction to Medical Assisting | 1 | _____ |
| HIT 217 | Medical Terminology | 3 | _____ |
| MDA 128 | Administrative Skills for Medical Assisting | 8 | _____ |
| | | 12 | |

¹ Proficiency exam is available for BUS 115 for students entering the program with a sound background in keyboarding. See your advisor or the chairperson of the Business, Computer and Mathematics Departments

² NAD 101 must be completed by the end of the first semester or prior to application into the Medical Assistant program. Registered-skilled

professionals in an ambulatory healthcare setting. Medical assistants are allied health professionals who function as a member of a health care delivery team and perform routine, yet essential, administrative and clinical procedures.

FIRST YEAR ~~FALL~~ SPRING SEMESTER

| Dept. No. | | Hrs. |
|-----------|--|------|
| MDA 130 | Pharmacology | 3 |
| MDA 132 | Medical Clinical Procedures | 4 |
| MDA 133 | Medical Office Laboratory Procedures | 2 |
| MDA 134 | Practical Skills for Medical Assisting | 6 |
| | | 15 |

Graduates are eligible to sit for the following certification exams:
x National Center for Competency Testing (NCCT)

John A. Logan College reserves the right to modify this curriculum guide as needed. Please verify with your academic advisor the accuracy and timelines of this document.